

MINUTES
HEART OF GEORGIA ALTAMAHA WORKFORCE DEVELOPMENT BOARD
April 10, 2018

The Heart of Georgia Altamaha Workforce Development Board of Service Delivery Region 9 met Tuesday, April 10, 2018, at Chatters, Vidalia, Georgia.

MEMBERS PRESENT

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| Dan Bennett | Carolyn Blackshear |
| Keith Carter | Rochelle Culver |
| Russell Davidson | Kimberly Edge |
| Michael Estes | Wayne Hall |
| Tim Herrington | Dr. Hank Hobbs |
| Michelle Johnson | Mac Jordan |
| Martha McBride | Janice O'Brien |
| John Roller | Joe Sikes |
| Marshall Smith | Tamra Wells |
| Ted Buford | Bobby Cox |
| Roy Selph | Dr. Margaret Hightower |
| Doug Rooks | Meddy Settles |
| Romona Thurman | Billy Trapnell |
| Dr. Barry Dotson | Dr. Paul Scott |
| Roy Williams | Stephanie Woods |
| Joseph Filippone | Debbie Dyal |
| George Milligan | Bobby Peacock |

MEMBERS ABSENT

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| Roger Branch | Bob Brockman |
| David Brown | Ronald Burkett |
| James Cray | Desse Davis |
| Linda Hunter | John Turner |
| Jason Whitlow | Guy Singletary |
| Ryan Waldrep | |

GUESTS

Antonia Frawley, Coastal Pines Technical College
Susan Cross, Southeastern Technical College
Bobby Smith, MidCoast Aviation
Cy Homerding, Army
Dr. Pete Snell, Coastal Pines Technical College

STAFF

Keith Dixon
Alexis Eason
Sandy Bunton
Patty Griffin
Allie Williams
Shane Braly

Alex Clements
Delores Kesler
Janice Jones

CALL TO ORDER

The meeting was called to order. The WDB had a quorum of 33 members present.

APPROVAL OF MINUTES

Wayne Hall made a motion seconded by Meddy Settles to approve the minutes of February 13, 2018, Workforce Development Board Meeting. Motion carried.

GUEST SPEAKER

Chair Jordan introduced guest speaker Dr. Pete Snell, Vice President for Economic Development at Coastal Pines Technical College (CPTC). Dr. Pete Snell stated that his job is to focus on customized training for businesses to train employees, and he is also under the umbrella of public relations. The Department of Economic Development at CPTC works closely with the Chambers of Commerce, Development Authorities, Work Source Boards, Department of Labor, and Georgia Economic Development. The two education systems of Georgia are the University System of Georgia and the Technical College System of Georgia. The mission of the Technical College System of Georgia is workforce development. He stated that Coastal Pines Technical College has the largest service region serving 13 counties in Southeast Georgia and they received the 2017 Technical College of the Year. He stated that the main customer for CPTC is employers, and students are secondary. The product is skills gained by both employers and students. He stated that there are three sections of CPTC: Technical Education (General Education, Certificates, Diplomas, and Degrees), Adult Education (GED), and Economic Development (Customized Training and Continuing Education). He stated that the Continuing Education Programs provide quick education, but it is paid out of pocket. He stated that there is a high need for Industrial Manufacturing. The difference between manufacturing and advanced manufacturing is technology. Advanced Manufacturing has at least one automated process taking place within the facility. He stated that the current challenge is the unemployment rate and recruitment is an issue. He stated that solutions to help with recruitment are dual-enrollment, adult education, strategic workforce development programs, and apprenticeships.

INTRODUCTION OF GUEST

Chair Jordan introduced Antonia Frawley with Coastal Pines Technical College, Susan Cross with Southeastern Technical College, Bobby Smith with MidCoast Aviation, and Cy Homerding with the Army.

DIRECTOR'S REPORT

Keith stated that the plans on July 1, 2018, continue to be for WIOA to move from under the umbrella of Economic Development to under the umbrella of the Technical College System of Georgia. He stated that he attended a meeting in Washington, DC and saw the WIOA preliminary numbers. The WIOA Grant was allotted more money for the upcoming year.

ATTENDANCE COMMITTEE

Wayne Hall thanked everyone for attending, and 33 members were present. He encouraged the WDB members to make sure they are assigned to serve on a committee.

BUDGET AND EVALUATION COMMITTEE

Dr. Paul Scott referred everyone to the Heart of Georgia Altamaha WIOA Expenditures sheet. He stated that this is the layout for the money spent, and everything is up to date and on track.

Dr. Paul Scott stated that the Budget and Evaluation Committee is recommending approval for the eligible training provider application of Midcoast Aviation Services, LLC. to be sent to the state for approval to be placed on the state eligible provider list. Seconded by Carolyn Blackshear. Motion Carried.

Dr. Paul Scott stated that the Budget and Evaluation Committee is also recommending to increase the allotment cap from \$6,000 to \$8,000 for Veterans and separating service members only to attend aviation training at Midcoast Aviation Services funded through our area. Seconded by Meddy Settles.

Dr. Paul Scott stated that the Budget and Evaluation Committee recommends to approve the amendments to the By-Laws. Seconded by Rochelle Culver. Keith stated that since we have revised the By-Laws several times over the past few months, we would like to update the member signatures as well.

DISABILITY COMMITTEE

Stephanie Woods stated that the Resource Manual would be presented at the next WDB Meeting.

ONE-STOP COMMITTEE

Billy Trapnell referred the WDB members to the Customer Service Comment Cards report and stated that everything looked good. He stated that One-Stops are located in each county in the region and staff are available to assist customers with resumes, job search, etc. He referred the WDB to the Customer Count Report, and it is compared month to month.

Billy Trapnell stated that a committee of readers read the One-Stop Operator proposal and scored the proposal for possible funding. However, the proposal failed to meet the required score necessary to pass for further review or negotiations. Therefore, the One-Stop Committee recommends that the operation of the One-Stop be sole-sourced to Job Training Unlimited through a sole-source contract with the Heart of Georgia Regional Commission. Seconded by James Cray. Motion Carried.

PLAN AND PROGRAM REVIEW

Tim Herrington referred the WDB members to the Customer Count Report. He stated that this is the report card for services provided, and it shows the customers served in each of the 17 counties. He requested the WDB members to look at their county and compare. He stated that the report is divided into two sections, training services and business services. He stated that the total number of participants served since July 1, 2017, is 35,973 customers which is an increase of 6,159 customers since the last meeting.

PUBLIC AWARENESS

Meddy Settles stated that Job Training Unlimited staff participated in several events over the region at a steady pace and the staff are bringing awareness to the services provided through WIOA and Job Training Unlimited. He commended the staff for their hard work. He encouraged the WDB to be involved in the events within their county.

RETREAT/NOMINATING COMMITTEE

Ted Buford requested that the WDB members complete the 2018 WDB Retreat registration form and he stated that he hoped to see everyone at the retreat.

UNEMPLOYMENT REPORT

Debbie Dyal stated the Unemployment Rates for the following counties: Wheeler County 7.4%, Bleckley County 6.4%, Montgomery County 6.4%, Emanuel County 6.3%, Treutlen County 6.2%, and Toombs County 6.1%.

There being no further business, the meeting adjourned.

Respectfully submitted,

Allie Williams
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